



Transportation Alternative and Recreational Trails Program Application

For Projects in Federal Fiscal Years 2024

Instructions

Applicants are required to read the New Mexico Transportation Alternative and Recreational Trails Program Guide (the Guide) prior to completing this application. Refer to the Guide when completing this application. The Guide provides detailed information on the Scoring Factors, overall TAP/RTP processes, timelines, project eligibilities and applicant requirements. When finalized, submit this application and all required documents as one PDF to your RTPO or MPO planner.

Introduction

As outlined in the Guide, this application is used by the TAP selection committee and the Recreational Trails Advisory Board (RTAB) to score and rank all eligible projects. The process is statewide and competitive. Due to funding limitations, not all eligible applicants can be selected. This application may also be used by Mid Region Metropolitan Planning Organization (MRMPO) and El Paso Metropolitan Planning Organization (EPMPO) in their TAP application processes. If your agency is within MRMPO or EPMPO boundaries please contact their planning staff for further direction.

Applicants located within Regional Transportation Planning Organizations (RTPO) boundaries are required to complete the Project Feasibility Form (PFF) process and receive District recommendation prior to submitting this application.

Applicants located within Metropolitan Planning Organizations (MPO) boundaries must first consult with your MPO planner to ensure project feasibility and eligibility.

Applicant Information

Date of Submittal:

Which program are you applying for:

Tribal/Local Public Agency:

T/LPA Person in Responsible Charge:

Address:

County:

E-mail:

Phone:

MPO or RTPO:

NMDOT District:

Entity UEI:

ADA/Title VI Compliance (Tribal Governments exempt)

Agency has an approved ADA Transition Plan/Policy registered with NMDOT’s Construction and Civil Rights Bureau:

Agency has approved Title VI Plan registered with NMDOT’s CCRB:

If you answered “NO” to either of those questions please contact NMDOT’s Construction and Civil Rights Bureau at ADA.TitleVICoordinator@state.nm.us.

Project Information

Project name:

Project Scope of Work *(Include major components, project deliverables, and pertinent project details):*

Project Location and Ownership *(include general location, current land ownership, and a site map):*

If located within an RTPO, was the project recommended by the District via the PFF process?

If no, please contact your RTPO and begin the PFF process.

Project Budget and Timeline

Briefly explain the estimated project budget and timeline *(include which FFYs you are applying for):*

In the table below, please itemize the total project cost by phase and funding source.

Project Phase	Federal	Local***	Tribal	Other	
Preliminary Engineering*					
Utilities					
Right-of-Way					
Construction Management**					
Construction					Project Total
Totals					

* Preliminary Engineering total includes planning, environmental, and design.

** Construction management total includes bidding, observation and material testing.

*** Local funds can be used for match and to increase project total.

Scoring Factors

Applications will be rated and ranked according to the following factors. See the Guide section 5D for detailed explanations of each scoring factor. In your application packet, include any supporting documentation that is referenced in your responses.

1. Planning

Applications are awarded two (2) points for each plan in which the project is listed or with which it is consistent for up to a maximum of six (6) points. Please list each plan name below, provide a link if it is available online, and include the cover sheet and the page(s) where the project is referenced. Do not send entire plans. For a list of eligible planning documents, refer to section 5D of the Guide.

Plan 1:

Plan 2:

Plan 3:

Other:

The remaining factors (2-7) will be scored according to the following scale, please limit responses to 1,000 characters for each factor:

- 3 points: The application demonstrates a thorough understanding of how this factor applies, and provides clear and compelling documentation on how the project meets and exceeds the factor.
- 2 points: The application demonstrates a basic understanding of this factor, and provides minimal documentation on how the project meets the factor.
- 1 point: The application demonstrates very little understanding of this factor, and does not provide any documentation on how the project meets the factor.
- 0 points: Does not meet factor.

2. Economic Vitality

Provide detailed information on how your eligible TAP/RTP project will benefit local, regional and/or state economic development efforts. Please cite and provide any supporting documents or studies.

3. Safety and Security

Please explain any safety issues you are trying to address and provide any available data. Describe how your eligible project will increase the safety and security of different user groups by making it safe for them to walk, bicycle, access public transit in their community or access recreational trails. Please cite and provide any supporting documents or studies.

4. Accessibility and Mobility through Integration and Connectivity

Please describe how your eligible project will increase accessibility and mobility through integration and connectivity of transportation and recreation networks. Please cite and provide supporting documents or studies as necessary.

6. Efficient System Management and Operation

Please describe how your eligible project will promote efficient system management and operation, particularly with regard to the maintenance of the TAP or RTP-funded improvement. Please cite and provide any supporting documents or studies.

7. System Preservation

Please explain how your eligible project will enhance, preserve, or offer an adaptive reuse of existing infrastructure. Please cite and provide any supporting documents or studies.

8. Equity

- A. Describe how this project or elements of the project proactively addresses racial equity, workforce development, economic development, and/or removes barriers to opportunity including automobile dependence in both rural and urban communities as a barrier to opportunity or to redress prior inequities and barriers to opportunity.

- B. Is the project located in a Disadvantaged Community (DAC), as defined by the US Department of Transportation? Please reference the [USDOT Transportation Disadvantaged Census Tracts interactive map](#) to identify. Provide the Census Tract Number, or numbers, of the project location and list the indicators identified in that tract.

Application Submission

Applicants must submit the following items as a single PDF to their MPO/RTPO Planner:

- Cover Page
- Table of Contents
- [Project Feasibility Form \(PFF\)](#) signed by District representative, if applicable
- [Project Prospectus Form \(PPF\)](#) – see Appendix I of the Guide
- TAP/RTP Application Form
- **Buy America Acknowledgement**
- Resolution of Sponsorship indicating proof of match, budget to pay all project costs up front (funding is by reimbursement), and maintenance – see Appendix XI; alternatively, an official letter signed by the entity’s chief executive or official with budget authority, indicating all of the same, may be submitted in lieu of a resolution.
- Letter(s) of support regarding right(s)-of-way from all entities whose right-of-way/jurisdiction comes into contact with the project; this requirement only applies when a project is not entirely located within the jurisdiction of the sponsoring agency.
- Map of project location (not required for non-infrastructure or programmatic applicants)
- Any additional documentation in support of scoring factors, per section 5D of the Guide.



Buy America & Build America, Buy America Acknowledgement

SECTION 106.12: BUY AMERICA REQUIREMENTS (Oct 3, 2022)

The following clarifies the 2019 Edition of the New Mexico Department of Transportation Standard Specifications for Highway and Bridge Construction, Section 106.12 – “Buy America Requirements” requires the contractor to provide materials that comply with 23 CFR Part 635, including the Build America, Buy America Act or as may be amended by waiver or otherwise.

Contractor shall ensure through certification that all manufacturing processes for construction materials occur in the United States pursuant to the “Buy America,” and “Build America, Buy America” Acts. If these certifications are not provided, the NMDOT may take any remedies available under the Contract.

Buy America Requirements are expanded to apply to construction materials, including articles, materials, or supplies that are or consist primarily of:

- Non-ferrous metals;
- Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- Glass;
- Lumber;
- And drywall.

Construction materials exclude cement and cementitious materials, aggregates including stone, sand, or gravel, or aggregate binding agents or additives.

Treat items that consist of two or more construction materials that have been combined together through a manufacturing process, and items that include at least one construction material combined with a material that is not listed through a manufacturing process, as manufactured products. Buy America preference does not apply to manufactured products.

Buy America preference applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to a project. It does not apply to tools, equipment, and supplies brought to the construction site and removed at or before the completion of the project. Buy America preference does not apply to equipment and furnishings that are used at or within the finished infrastructure project, but are not permanently affixed to the structure.

NOTICE TO CONTRACTORS (CCRB Jan 1, 2019)

The following clarifies the 2019 Edition of the New Mexico Department of Transportation’s (NMDOT) Standard Specifications for Highway and Bridge Construction Section 106.12 - “Buy America Requirements” which requires the Contractor to provide Materials that comply with the Buy America requirements in 23 CFR § 635.410.

Previous interpretations of the Buy America requirements allowed exclusions for certain steel and iron manufactured products that contained less than 90% steel or iron components.

Previous interpretations also allowed exclusions for miscellaneous steel and iron components, subcomponents and hardware. These exclusions no longer apply.

Since these exclusions no longer apply, the Contractor shall provide certification proving that all steel or iron Materials were manufactured in the United States before performing Work that uses steel or iron Materials. Additionally, the Contractor shall provide certification that all coatings on the steel or iron Materials were applied in the United States. If these certifications are not provided, the NMDOT may take any remedies available under the Contract.

Other exclusions to the Buy America requirements remain in effect, including but not limited to, minimal use of foreign steel and iron Materials. The exclusion allows the Contractor to use foreign steel or iron Material that does not exceed one-tenth of one percent (0.1%) of the Total Bid Amount or that does not exceed \$2,500.00 whichever is greater. To comply with the minimal use exclusion, the Contractor shall provide to the NMDOT Project Manager invoices showing the cost of the foreign steel or iron Material that cannot be certified as delivered to the Project.

Signature

I am aware of the Buy America requirements for federally funded projects, as described above. I understand these requirements apply to the proposed project and will work with NMDOT to meet the requirements described herein, and any future implementation guidance.

Signature: _____ Date: _____