



Resolution No. 22-001

A RESOLUTION APPROVING

CURRY COUNTY FUNCTIONAL RECLASSIFICATION REQUESTS

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero, and Roosevelt Counties;

WHEREAS, the New Mexico Department of Transportation (NMDOT) has established a submittal and review process for RTPO-initiated roadway functional classification request(s);

WHEREAS, Curry County has completed the required New Mexico Functional Classification Change Request Forms, provided supporting documentation, and submitted the information to SERTPO;

WHEREAS, SERTPO has furnished SERTPO members with a copy of the functional reclassification requests for their review, prior to meeting on January 27, 2022; and

WHEREAS, SERTPO members have been given the opportunity to comment and make recommendation to Curry County on the functional reclassification requests submitted during public meeting.

THEREFORE, BE IT RESOLVED that the SERTPO Committees hereby approve the functional reclassification requests referenced below, as provided in meeting packets, reviewed during the January 2022 meeting and as may have been amended.

<u>Name of Road</u>	<u>Road Segment</u>	<u>Current Classification</u>	<u>Requested Classification</u>
1. Curry Road 3	From NM 348 to US 70	Local	Major Collector
2. Curry Road 4 - Cheese Plant Rd	From US 70 to CR L	Local	Minor Arterial
3. Curry Road 6	From NM 348 to US 70	Local	Major Collector
4. Curry Road 14	From NM 108 to NM 77	Local	Major Collector
5. Curry Road G – Sugar Beet Rd	From CR 6 to CR 3	Local	Major Collector
6. Curry Road G – Sugar Beet Rd	From US 60/84 to CR 6	Local	Minor Arterial
7. Curry Road G – Sugar Beet Rd	From US 60/84 to NM 77	Local	Minor Arterial
8. Curry Road K - Swift Plant Rd	From CR 7 to CR 4	Local	Major Collector

PASSED, APPROVED AND ADOPTED by the SERTPO Committees during its public meeting held in Roswell, New Mexico, this 27th day of January 2022.

SERTPO Policy/Technical Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:

SERTPO Program Manager



Resolution No. 22-002

A RESOLUTION APPROVING

FURTHER EXPLORATION OF SERTPO CONSOLIDATION OF POLICY AND TECHNICAL COMMITTEES

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero, and Roosevelt Counties;

WHEREAS, SERTPO is currently structured into two committees, the Policy Committee and the Technical Committee;

WHEREAS, the topic of possibly consolidating the two Committees into one was included on the SERTPO September 8, 2021 meeting agenda for discussion and to give opportunity for members to provide input on the concept (no action was taken);

WHEREAS, SERTPO has furnished SERTPO members with a copy of the September 8, 2021 minutes as part of the November 2021 SERTPO meeting packet, the September 8, 2021 minutes were approved by SERTPO on November 17, 2021, and the September 8, 2021 approved minutes are available online at www.snmedd.com for transparency;

WHEREAS, SERTPO held a meeting on November 17, 2021, at which time the SERTPO Planner spoke to earlier discussion on required amendment to Bylaws for a Committee consolidation, and the budget line item for legal counsel was approved by SERTPO as part of an overall RWP formal amendment approval;

WHEREAS, SERTPO wishes to secure member concurrence via resolution to further pursue Committee consolidation with a proposed revision to the Bylaws, pending FHWA approval of the RWP formal amendment approved by SERTPO in November 2021;

WHEREAS, Any amendment to the Bylaws must also have concurrence by the New Mexico Department of Transportation to be in effect;

THEREFORE, BE IT RESOLVED that the SERTPO Committees recognize that there is benefit to the consolidation of the Committees for efficiency and approve the action of further exploration into the consolidation by taking the next step of proposing revision to the Bylaws with the approval of Resolution No. 22-002.

PASSED, APPROVED AND ADOPTED by the SERTPO Committees during its public meeting held in Roswell, New Mexico, this 27th day of January 2022.

ATTEST:



SNMEDD/SERTPO Program Manager



EPCOG Regional Planner



SERTPO Policy Committee Chair/Vice-Chair



SERTPO Technical Committee Chair/Vice-Chair



Resolution No. 22-003

A RESOLUTION APPROVING PUBLIC MEETING NOTICE REQUIREMENTS OF THE SOUTHEAST REGIONAL TRANSPORTATION PLANNING ORGANIZATION (SERTPO)

WHEREAS, the SERTPO Committees met in regular session on March 31, 2022, at 10:00 a.m. as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the SERTPO Committees to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the SERTPO Committees that:

1. All meetings shall be held at the Roswell Convention Center at 10:00 a.m. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held as often as needed to conduct business. The agenda will be available at least seventy-two hours prior to the meeting from the Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG) whose offices are in Roswell, New Mexico, and the Eastern Plains Council of Governments (EPCOG) whose offices are in Clovis, New Mexico.

The agenda will be posted at the offices of SNMEDD and on SNMEDD's website at <http://snmedd.com/sertpo-committees/>; additionally, the agenda will be posted at the offices of EPCOG and on RTPO New Mexico's webpage at <https://www.rtpnm.org/meetings>.

3. Notice of regular meetings other than those described in Paragraph 2 will be given ten days in advance of the meeting date. The notice will include a copy of the agenda or information on how a copy of the agenda may be obtained. If not included in the notice, the agenda will be available at least seventy-two hours before the meeting and posted on SNMEDD's website at <http://snmedd.com/sertpo-committees/> and on RTPO New Mexico's webpage at <https://www.rtpnm.org/meetings>.



Resolution No. 22-003

4. Special meetings may be called by the Chairman or a majority of the members upon three days' notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained. The agenda will be available at least seventy-two hours before the meeting and posted on SNMEDD's website at <http://snmedd.com/sertpo-committees/> and on RTPO New Mexico's webpage at <https://www.rtpnm.org/meetings>.
5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. SERTPO will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four hours prior notice unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, SERTPO will notify the Attorney General's Office.
6. For the purposes of regular meetings described in paragraph 3 of this resolution, notice requirements are met if notice of the date, time, place, and agenda are posted in the following locations:

1600 SE Main, Suite D, Roswell, New Mexico and
418 Main Street, Clovis, New Mexico

At a minimum, copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation in the region that have made a written request for notice of public meetings.

7. For the purposes of special meetings and emergency meetings described in paragraph 4 and 5, notice requirements are met if notice of the date, time, place, and agenda is provided by telephone to newspapers of general circulation in the region and posted in the offices of the SNMEDD and EPCOG. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
8. In addition to the information specified above, all notices shall include the following language:

Southeastern New Mexico Economic Development District

Pursuant to the *Americans with Disabilities Act of 1990* (ADA), if anyone requires accommodations for this meeting, please contact the Southeastern New Mexico Economic Development District (SNMEDD) at (575) 624-6131 or 1600 SE Main, Suite D, Roswell, NM 88203.

Eastern Plains Council of Governments

Pursuant to the *Americans with Disabilities Act of 1990* (ADA), if anyone requires appropriate accommodations for this meeting, please contact the Eastern Plains Council of Governments (EPCOG) at (575) 762-7714 or 418 Main Street, Clovis, NM 88101.



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9. SERTPO may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
- (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of SERTPO taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
 - (b) If a closed meeting is conducted when SERTPO is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by the vote of the SERTPO in an open public meeting.

PASSED, APPROVED AND ADOPTED by the SERTPO Committees this 31st day of March 2022.

SERTPO Policy/Technical Chairman/Vice-Chairman
Southeast Regional Transportation Planning Organization

ATTEST:

SERTPO Program Manager



Resolution No. 22-004

A RESOLUTION APPROVING

NMDOT BRIDGE RATING AND PRIORITIZATION

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero, and Roosevelt Counties;

WHEREAS, SERTPO is currently structured into two committees, the Policy Committee and the Technical Committee;

WHEREAS, the NMDOT Bridge Management Section (Santa Fe) made presentation on the Bridge Management Program to SERTPO during its March 31, 2022 meeting;

WHEREAS, during the NMDOT Bridge Management Section presentation, an overview of the Bridge Management Program was provided, and discussion was held on the Bridge Inspection Program; methods for assessing bridge condition (National Highway Performance Management Measures); methods for prioritization (AASHTOWare BrM software); funding levels per the Transportation Asset Management Plan (TAMP); anticipated funding levels for existing and new programs (Bridge Formula Program) resulting from the Bipartisan Infrastructure Law; and inventory of southeast RTPO non-state bridges and conditions;

WHEREAS, the NMDOT Bridge Management Section is seeking input and/or comments from the SERTPO on the Bridge Management Section's locally-owned prioritized list of bridges for the southeast region (D2);

WHEREAS, during the March 31, 2022 meeting, a recommendation was put forward to conduct a survey regarding SERTPO member input on the acceptance of NMDOT's prioritization list, and members concurred with the use of a survey;

WHEREAS, SERTPO staff circulated a survey to SERTPO in June 2022 regarding their input to utilize the NMDOT Bridge Management Section's prioritized list or to create RTPO-established criteria for bridges; and

WHEREAS, survey results revealed 90.9% of members responding to the survey were in favor of SERTPO accepting NMDOT Bridge Management Section's rating and prioritization methods (9.1% favored SERTPO establishing its own rating and prioritization for bridges).

THEREFORE, BE IT RESOLVED that the SERTPO Committees recognize that NMDOT Bridge Management Section's methods for rating and prioritizing locally-owned bridges in the southeast region are efficient, thorough, and acceptable to SERTPO, as confirmed by a survey of its members and through adoption of this Resolution.

PASSED, APPROVED AND ADOPTED by the SERTPO Committees during its public meeting held in Roswell, New Mexico, this 29th day of June 2022.

SERTPO Policy Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:

SERTPO Program Manager



Resolution No. 22-005

A RESOLUTION APPROVING THE SNMEDD/COG FFY 2023-2024 REGIONAL WORK PROGRAM AND BUDGET

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero and Roosevelt Counties;

WHEREAS, the New Mexico Department of Transportation (NMDOT) coordinates with the RTPOs statewide and, for the SERTPO region, has entered into a Cooperative Agreement with the Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG);

WHEREAS, the Agreement awards SNMEDD/COG funding for the SERTPO Regional Work Program and requires compliance with the Planning Procedures Manual;

WHEREAS, the Planning Procedures Manual provides that, in even-numbered years, a final and approved two-year RWP shall be submitted to NMDOT by July 1st;

WHEREAS, the SERTPO staff have furnished its members with a copy of the FFY 2023-2024 Regional Work Program (RWP) and Budget for their review, prior to meeting in June 2022;


THEREFORE, BE IT RESOLVED that the SERTPO Policy Committee hereby approves the SNMEDD/COG FFY 2023-2024 Regional Work Program (RWP) and Budget, as provided in meeting packets, reviewed during the June 29, 2022 meeting and as may have been amended.

PASSED, APPROVED AND ADOPTED by the SERTPO Policy Committee during its regular public meeting, held this 29th day of June, 2022.



SERTPO Policy Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:



SERTPO Program Manager



Resolution No. 22-006

A RESOLUTION APPROVING AMENDMENT TO THE SERTPO BYLAWS

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero and Roosevelt Counties;

WHEREAS, SERTPO carries out specific tasks in accordance with its Cooperative Agreement, entered between the New Mexico Department of Transportation (NMDOT) and the Southeastern New Mexico Economic Development District (SNMEDD)/ Council of Governments (COG) and Eastern Plains Councils of Governments (EPCOG);

WHEREAS, SERTPO is required to maintain Bylaws that are consistent with the NMDOT Planning Procedures Manual, and the current Bylaws are dated November 12, 2020;

WHEREAS, the SERTPO Committees have considered consolidation of the SERTPO Policy and Technical Committees and have approved the next step of proposing revision to the Bylaws, as indicated in Resolution No. 22-002 approved January 27, 2022;

WHEREAS, the proposed changes to the current Bylaws have been provided to NMDOT for review and concurrence;

WHEREAS, the proposed changes have been provided to SERTPO members prior to a regular meeting, providing opportunity to comment and/or propose amendment(s) to the Bylaws, prior to and during the meeting of June 29, 2022; and

THEREFORE, BE IT RESOLVED that the SERTPO Committees hereby approve this update to the SERTPO Bylaws, as provided in meeting packets, reviewed, and approved during the June 29, 2022 meeting and as may have been amended during the June 29, 2022 meeting.

PASSED, APPROVED AND ADOPTED by the SERTPO Policy and Technical Committees during its public meeting held this 29th day of June, 2022.



SERTPO Policy Committee Chair



SERTPO Technical Committee Chair



SERTPO Policy Committee Vice-Chair



SERTPO Technical Committee Vice-Chair

ATTEST:



SERTPO Program Manager



EPCOG Regional Planner



Resolution No. 22-007

A RESOLUTION APPROVING THE SERTPO PUBLIC PARTICIPATION PLAN

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero and Roosevelt Counties;

WHEREAS, the New Mexico Department of Transportation (NMDOT) has entered into Cooperative Agreements with the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) and the Eastern Plains Councils of Governments (EPCOG) and has provided federal financial assistance for the purpose of carrying out specific functions and tasks outlined in Regional Work Programs (RWPs);

WHEREAS, the Public Participation Plan (PPP), a required document of the RWPs and the NMDOT Policy Procedures Manual (PPM), must have a review and update, in conjunction with a revised RTP, five years since the previous PPP or as necessary based on federal legislation or public input;

WHEREAS, the SERTPO is reviewing an update to its Regional Transportation Plan (RTP) for approval on October 20, 2022, and an update to the Public Participation Plan is also required;

WHEREAS, a draft of the Public Participation Plan has been posted online for public comment for not less than forty-five days at <http://snmedd.com/sertpo-committee/> and <https://www.rtpoinn.org/south-east>; and

WHEREAS, the SERTPO Public Participation Plan has been scheduled for SERTPO approval at its regular meeting on October 20, 2022, to include addressing public comment(s).

THEREFORE, BE IT RESOLVED that the SERTPO Committee has been provided a copy of the SERTPO Public Participation Plan in meeting packets; reviewed the Plan and considered any public comment(s) during the October 20, 2022 meeting; and approves the SERTPO Public Participation Plan, as may have been amended.

PASSED, APPROVED AND ADOPTED by the SERTPO Committee during its regular public meeting held in Roswell, New Mexico, this 20th day of October 2022.

A handwritten signature in blue ink, appearing to be 'J. H.', is written over a horizontal line. Below the line, the text 'SERTPO Committee Chair/Vice-Chair' and 'Southeast Regional Transportation Planning Organization' is printed.

SERTPO Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:

A handwritten signature in black ink, appearing to be 'Mary Ann Lewis', is written over a horizontal line. Below the line, the text 'SERTPO Program Manager' is printed.

SERTPO Program Manager



Resolution No. 22-008

A RESOLUTION APPROVING THE SERTPO REGIONAL TRANSPORTATION PLAN (RTP)

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero and Roosevelt Counties;

WHEREAS, the New Mexico Department of Transportation (NMDOT) has entered into Cooperative Agreements with the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) and the Eastern Plains Councils of Governments (EPCOG) and has provided federal financial assistance for the purpose of carrying out specific functions and tasks outlined in Regional Work Programs (RWPs);

WHEREAS, the Regional Transportation Plan (RTP), a required document of the RWPs and the NMDOT Policy Procedures Manual (PPM), must have a review and update, in conjunction with the recent Long-Range Statewide Transportation Plan (LRSTP) or New Mexico 2045 Plan;


WHEREAS, the SERTPO established a subcommittee for the purpose of reviewing an update to its Regional Transportation Plan, and the subcommittee has met virtually and in-person regarding the RTP update, in preparation for the public comment period requirement;

WHEREAS, the Regional Transportation Plan update has been posted online for public comment for not less than forty-five days at <http://snmedd.com/sertpo-committee/> and <https://www.rtpnm.org/south-east>; and

WHEREAS, the SERTPO Regional Transportation Plan update has been scheduled for SERTPO approval at its regular meeting on October 20, 2022, to include addressing any public comment(s).


THEREFORE, BE IT RESOLVED that the SERTPO Committee has been provided a copy of the SERTPO Regional Transportation Plan in meeting packets; reviewed the Plan and considered any public comment(s) during the October 20, 2022 meeting; and approves the SERTPO Regional Transportation Plan update, as may have been amended.

PASSED, APPROVED AND ADOPTED by the SERTPO Committee during its regular public meeting held in Roswell, New Mexico, this 20th day of October 2022.



SERTPO Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:



SERTPO Program Manager



Resolution No. 22-009

A RESOLUTION APPROVING THE SERTPO TITLE VI PLAN

WHEREAS, the Southeast Regional Transportation Planning Organization (SERTPO) is a regional transportation planning organization made up of local, county, and tribal governments within the counties of Chaves, Curry, De Baca, Eddy, Guadalupe (Town of Vaughn), Lea, Lincoln, Otero, and Roosevelt Counties;

WHEREAS, the New Mexico Department of Transportation (NMDOT) has entered into Cooperative Agreements with the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) and the Eastern Plains Councils of Governments (EPCOG) and has provided federal financial assistance for the purpose of carrying out specific functions and tasks outlined in Regional Work Programs (RWPs);

WHEREAS, the Title VI Plan, a required document of the RWPs and the NMDOT Policy Procedures Manual (PPM), must have a review and update, every three years, and an update is now due;

WHEREAS, the Title VI Plan update has been posted online for public comment for not less than forty-five days at <http://snmedd.com/sertpo-committee/> and <https://www.rtpnm.org/south-east>, and

WHEREAS, the SERTPO Title VI Plan update has been scheduled for SERTPO approval at its regular meeting on October 20, 2022, to include addressing any public comment(s).

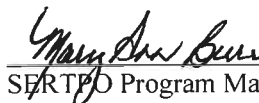
THEREFORE, BE IT RESOLVED that the SERTPO Committee has been provided a copy of the SERTPO Title VI Plan in meeting packets; reviewed the Plan and considered any public comment(s) during the October 20, 2022 meeting; and approves the SERTPO Title VI Plan update, as may have been amended.

PASSED, APPROVED AND ADOPTED by the SERTPO Committee during its regular public meeting held in Roswell, New Mexico, this 20th day of October 2022.



SERTPO Committee Chair/Vice-Chair
Southeast Regional Transportation Planning Organization

ATTEST:



SERTPO Program Manager