

December 23, 2025

**Re: Project Proposals for FY 2026/2027 Local Government Road Fund Program**

Dear Sir or Madam:

NMDOT District Two Engineering Support Division is soliciting applications for the Local Government Road Fund (LGRF) Program for the fiscal year 2026/2027. The purpose of the LGRF program is to assist local public agencies in “project development, construction, reconstruction, improvement, maintenance, or repair of public highways, streets and public-school parking lots, for the acquisition of rights-of-way therefore, or for materials for the construction or improvement thereof” (Section 67-3-28 NMSA 1978).

**Per the Local Government Road Fund Handbook:**

**Project Development:**

**Item C, page 20:** *“It will be the Public Entity’s responsibility to ensure compliance with all state, local and federal regulations including the Americans with Disabilities Act (ADA) and laws regarding noise ordinances, air quality, surface water quality, groundwater quality, threatened and endangered species, hazardous materials, and historic and cultural properties, and cultural resources.”*

**Item D, page 20:** *“It will be the Public Entity’s responsibility to ensure that the project design complies with current engineering standards. If a consulting engineering firm has been contracted to do the design and engineering work, a professional engineer licensed in the state of New Mexico must certify the design. If a roadway has been identified to revert to Department responsibility, via a road exchange agreement, the Public Entity shall use New Mexico Department of Transportation design and construction standards and specifications.”*

Please keep in mind that there are three engineering standards under which you may design and construct your LGRF project. You must certify in the closing documentation which engineering standard was followed.

**The three acceptable standards are:**

- *NMDOT Standard Specifications for Highway and Bridge Construction, current edition (recommended)*
- *American Public Works Association (APWA) specifications*
- *Department-approved Public Entity Established specifications*

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As outlined in the Local Government Road Fund Handbook, the Entity shall first submit a letter of request to the District Engineer (please address the letter to **Mr. Francisco Sanchez, District Two Engineer, c/o Louis Matta, ADE/Engineering Support**) and submit via email by **March 15, 2026**. Your application must be **received by 12:00 p.m. (noon) via email on March 15, 2026**. Your application will contain the following:

1. The location of the proposed project, including route designation and termini (including map);
2. The scope of work to be performed;
3. Project estimate, including the amount of state participation requested;
4. The justification for project;
5. A certification that the proposed work is on a part of a public highway and necessary for the public good and convenience and will serve the public of the municipality, county, or school districts;
6. A letter of intent from governing body supporting the project; and
7. Type of funding applying for.

All incomplete or late applications will be returned to the Public Entity for submission the following year. Only the electronic date and time will be used, not the date of your letter. There will be **no exceptions** to this deadline.

Prioritization of specific projects and ensuring that the projects selected most effectively serve the public's needs and comply with appropriate design standards is the responsibility of each entity. NMDOT will not conduct a formal review of the projects.

A project overview is attached, along with sample templates of some of the necessary documents to assist you in the process.

Sincerely,

Manon A. Arnett, NMDOT District 2 Local Government Liaison, [Manon.Arnett@dot.nm.gov](mailto:Manon.Arnett@dot.nm.gov)

Xc: Francisco Sanchez, NMDOT District Two Engineer, [Francisco.Sanchez@dot.nm.gov](mailto:Francisco.Sanchez@dot.nm.gov)  
Louis Matta, NMDOT District Two ADE/Engineering Support, [Louis.Matta@dot.nm.gov](mailto:Louis.Matta@dot.nm.gov)  
Libby Coslin, NMDOT District Two T/LPA Coordinator, [Libby.Coslin2@dot.nm.gov](mailto:Libby.Coslin2@dot.nm.gov)